



Bains Road Preschool

Parent Information Book

Contact us:

Acting preschool director for 2023: Mrs Rachel Maslen

Phone: (08) 8322 3798

Email: dl.3610.leaders@schools.sa.edu.au

Street & postal address: 10 Gum Court, Morphett Vale, SA, 5162

Philosophy:

At Bains Road Preschool, we believe that each child is a respected individual with their own unique family life and culture. We aim to help each child to develop to their potential, by promoting inclusion and working in partnership with their family and the wider community. We report to families on their child's development and learning using the National Curriculum "Belonging, Being and Becoming". We strongly believe that children learn best through play. We strive to provide a safe secure learning environment with experiences (explicit and experiential) where children can develop a strong sense of belonging. The centre provides a rich and well-resourced learning environment that encourages children to explore and be challenged. Educators engage in continuous learning and reflection to support improved learning outcomes for all children in the centre.

Our values:

Trust, optimism, honesty, integrity, inclusion, respect.

Preschool Program:

At Bains Road we are a full-time site and have Blue Gum Group and Wattle Group Preschool sessions.

Blue Gum Group:

Mondays and Tuesdays: 8:30am until 3pm

Alternate Fridays: 11am until 3pm (odd weeks of each term)

Wattle Group:

Wednesdays and Thursdays: 8:30am until 3pm

Alternate Fridays: 11am until 3pm (even weeks of each term)

Curriculum:

At Bains Road Preschool we believe in providing a safe and nurturing setting. We provide a play-based learning environment, while being guided by the Early Years Learning Framework: Being, Belonging and Becoming. This framework has 5 outcomes:

Outcome 1 – Children have a strong sense of identity.

Outcome 2 – Children are connected with and contribute to their world.

Outcome 3 – Children have a strong sense of wellbeing.

Outcome 4 – Children are confident and involved learners.

Outcome 5 – Children are effective communicators.

Educators are also guided by the Preschool Literacy and Numeracy Indicators which support the teaching team to provide and extend children's experiences by enriching opportunities for literacy and numeracy learning.

Educators also teach the Keeping Safe: Child Protection Curriculum which is a mandated curriculum that is run across all Department for Education preschools and schools.

What to bring:

Children need to bring these items each day:

- A bag
- A legionnaires or wide brimmed hat (Please note these hats are not to have a cord attached due to safety reasons)
- Change of clothes (more than one set of underpants, socks, pants, t-shirt and jumper)
- A named roll on sunscreen if your child is unable to use the centre's sunscreen
- Drink bottle containing water
- Healthy lunch
- Healthy snacks for morning tea (fruit, cheese, yoghurt, etc.)

Please ensure all children's belongings are labelled.

What not to bring:

Children should not bring these items:

- Food containing nuts such as peanut butter, nutella and nut-based muesli bars (due to allergies we are a nut free site).
- Egg products such as hard boil eggs and egg sandwiches (eggs in baked products are acceptable).
- Toys from home

Clothing:

At Preschool we spend a lot of time being creative and participating in hands on learning experiences. This means we require children to wear enclosed supportive footwear. It also means that we may get messy from time to time so we encourage families to send their children in clothing that they don't mind if they get a bit of paint or dirt on. As part of our sun smart policy please ensure your child is wearing clothing to covers their shoulders and backs (no tank tops).

Uniforms:

Families will have the opportunity to purchase uniforms online through the company EduThreads. There are a range of styles, colours and sizes available. Please follow this link to find more information.

<https://eduthreads.com.au/collections/bains-road-pre-school>

Drop off and pick up procedure:

Safety:

Parents are asked to sign their child in and out of Preschool on the daily attendance sheet which is located inside the building. If someone other than yourself is going to be collecting your child, please write this next to your child's name in the notes section. It is essential that parents supervise their own children in the play area prior to and at the end of sessions so that everyone is safe.

Greeting and farewelling children:

The educators will open the doors at the beginning of the session and parents are asked to bring their child into the building to be greeted by the educators and supported to separate from families. At the end of the session we kindly ask that you wait outside and an educator will bring your child to you after they have collected their belongings. If you need to collect your child early please come in and speak with an educator.

Attendance:

Please notify us by phone call if your child will be absent for any reason. The phone number is 8322 3798.

Enrolment:

Please refer to the Department for Education's website for the latest information regarding the enrolment process.

Fees:

The parent contribution is \$440 per year. There is an early bird rate for families who pay the total amount during the first 4 weeks of Term 1. This price is \$400. You can choose to pay the total amount at the beginning of the year or pay in 4 instalments of \$110 at the beginning of each term. Payments are required within the first 4 weeks of each term. These fees cover the costs of cleaning, ground maintenance, art supplies, learning resources and administration costs.

Families experiencing difficulty in paying their fees are encouraged to speak with our Director Rachel. Incursions may incur an additional cost.



How to pay

EFT information

You can pay by direct deposit.

Account name: Bains Road Preschool

BSB: 105136

Account number: 521237540

Please put your child's name in the notes as the reference. We'll put the receipt in your child's notice pocket.

Communication:

At Bains Road Preschool we believe that communication with families is incredibly important. Educators are available to chat before and after Preschool sessions. However, if you require a longer chat or need to discuss any issues, please let us know and we can make a time to discuss this. This allows us to have all relevant information ready and can spend the time needed to discuss this in depth.

Parent Pockets:

We utilise our noticeboard and parent pockets frequently to send home notes and reminders so we ask that you check these regularly. Towards the end of Term 2, we will hold parent teacher conversations to discuss your child's progress at Preschool.

Floor Book:

By the roll, parents and family members will find our floor book which is where we share photos of what children have been up to lately.

Portfolios:

Each child will also have their own personal portfolio where we share play pages and artwork throughout the year. This then gets sent home when children finish their preschool journey. We encourage families to look through their child's portfolio regularly with their children.

Facebook:

We also have a private Facebook page which we use to post updates about the curriculum we have covered and what we have been up to recently. This is a great way to support families to start up conversations with children about what they have been doing here at Preschool. This Facebook page is private and only family members from the group are allowed to join. Grandparents and extended family are welcome to join the page. At the beginning of the year we will seek parent permission to upload photographs of your child on this page.



Inclusive Preschool Program:

The Inclusive Preschool Program (IPP) supports children with disabilities and high support needs to optimise their learning outcomes within a preschool setting. The IPP offers your child a preschool education while being supported by highly experienced special educators. The IPP caters for a group of up to six children per day, with a ratio of one educator to three children. The program provided at Bains Road Preschool is supported by the Early Years Learning Framework. The curriculum is highly differentiated for each individual child within a play-based learning environment. This is an integrated program which runs in conjunction with the main floor Preschool program. Information regarding preschool session times, fees and what to bring is the same as written above in the Preschool information.

Referral and enrolment to the Inclusive Preschool Program:

Families are welcome to visit Bains Road Preschool before applying to the Inclusive Preschool Program. Please phone the preschool to organise a time to meet with the Director and have a tour. Referral to the program is made through a written application by your local preschool, Department for Education Support Services or Bains Road Preschool. Please also apply for enrolment at your local Preschool as we cannot guarantee a place for your child within the IPP. All applications are reviewed by a panel that meets during term 4 of the year prior to your child starting preschool. This panel assesses the support needs of all children who have been referred. To assist the panel please ensure you provide copies of supporting documentation such as diagnostic reports, therapy report summaries, assessments and health care plans. Once the panel has met and made recommendations you will be contacted. An enrolment pack will be forwarded to you should you be offered a place.

Transport:

Financial reimbursement is available to families who live more than 5km away from the preschool. This is done in agreement between the NDIS and the Department for Education. Educators will coordinate this process upon enrolment into the program.

Disability Support:

There is support available for children with disabilities in Department for Education Preschools (<https://www.education.sa.gov.au/supporting-students/children-disability-and-special-needs>). Talk to us for more information.



Occasional Care Program:

Occasional Care enables parents/caregivers to participate in activities, work, commitments, keep appointments and enjoy social time without their children on an occasional basis. All children between the ages of twelve months and preschool age are welcome to attend, according to the priority of access guidelines and Centre Policy. When at Occasional Care, your child will have access to a range of meaningful; developmentally appropriate activities. They will be supported to safely explore their environment while developing new skills and relationships with others.

Session times:

- Tuesdays, Wednesdays and Thursdays: 8:30am until 11:15am (for children both under and over 2 years of age)
- Tuesdays and Wednesdays: 12pm until 2:45pm (for children over 2 years of age)

To book please call the Preschool on 8322 3798. We encourage you to visit with your child upon enrolment.

What does it cost:

The standard session fee is only \$5.00. Families holding a current health care card receive a further concession making it only \$1.50. Families with more than one child attending the same session receive a further 50% reduction for siblings. All booked sessions must be paid for whether your child attends or not according to the new Department for Education policy. Please see EFT details on page 4.

What to bring:

Your child will need to bring their own named bag with:

- A hat
- A healthy snack (fruit, yoghurt, cheese, etc.)
- A drink of water
- A spare set of clothes

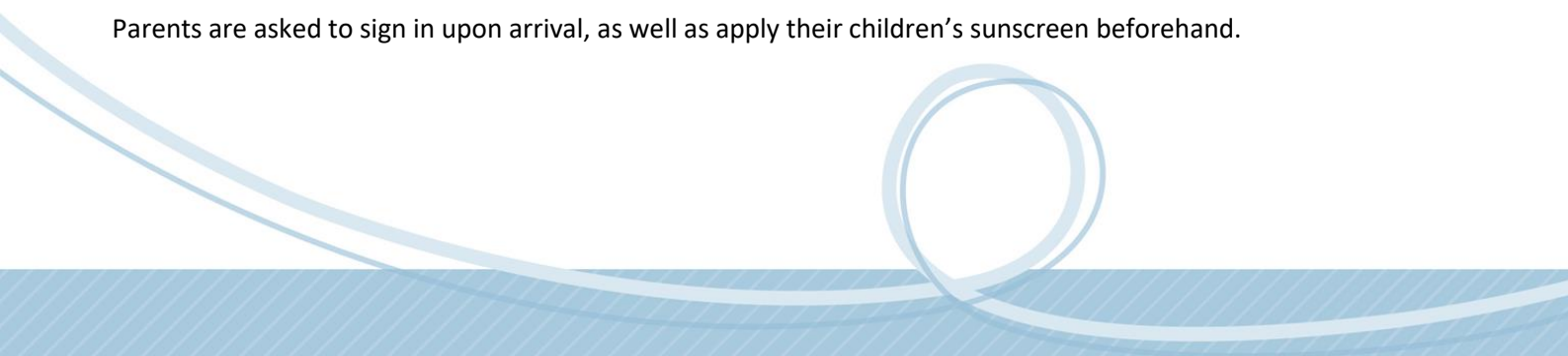
Babies will also need:

- Their dummies or favourite comforter
- Spare nappies/wipes
- Full bottles and any food as needed.

What not to bring:

- Food containing nuts such as peanut butter, nutella and nut-based muesli bars (due to allergies we are a nut free site).
- Egg products such as hard boil eggs and egg sandwiches (eggs in baked products are acceptable).
- Toys from home

Parents are asked to sign in upon arrival, as well as apply their children's sunscreen beforehand.



Playgroup:

We are excited to begin a new playgroup program for children under 5 years of age. Playgroup runs weekly on Fridays from 9:15am until 10:45am. Playgroup is a fantastic way to meet new families, become familiar with the Preschool environment and chat with educators. Our playgroup session runs in the Occasional Care space and children will have access to our outdoor space as well. The cost of playgroup is \$5 per family each session. This is an inclusive playgroup and all children are welcome. Preschool families are also welcome to attend playgroup. No bookings needed.

Please note that Playgroup does not run in the last week of each term or during the holidays.

The Governing Council:

The Governing Council is made up of parents who join as committee members, staff and the director of the Preschool. The council work collaboratively to discuss and manage the Preschool, funds, maintenance, fundraising, community involvement, any issues and so on. If you wish to join the Governing Council, please feel free to chat with our Director Rachel.

Immunisation:

Families are unable to enrol their child into Preschool unless they are able to provide proof of their child's full immunisation records in accordance with the new policy.

For more information see: <https://www.education.sa.gov.au/parents-and-families/enrol-school-or-preschool/preschool-and-kindergarten-enrolment/immunisation-requirements-early-childhood-services>

Children and Youth Health Preschool Screenings:

Each term CYH nurses conduct developmental screenings of 4 year old children at the preschool. This screening checks vision, hearing and general development as well as offering a chance to chat with the nurse about your child and their development. Please ask about when the next screening is to be held so that we can ensure your child is included.

Additional support and Specialist Services

If your child has any special needs or you have any concerns about their development please don't hesitate to speak with our director. If staff have any concerns about your child's development we will discuss our concerns with you. The director is able to refer your child to support services for extra preschool support.

In order to best support the learning and development of all children we will spend time getting to know the children and learn about their individual skills, knowledge and interests. Specialists available through the Department for Education are Speech Pathologists, Special Educators, Psychologists and Social Workers.

Children who have been identified with additional needs in their learning or development through other agencies, may also be referred for additional assistance through the Preschool Support Program.

Educators work with many other agencies to support children's learning as we believe Early Intervention is essential.

